  

Grading Timeline 2019-20

Progress Reports are uploaded to Home Access Center (HAC) every Thursday morning for student/family reference. The Progress Reports are a snapshot of the published coursework in Teacher Access Center (TAC). Teachers are encouraged to always keep their TAC entries current. *These weekly reports are used for athletic eligibility as well as guidance and student service monitoring*.

**Semester 1 progress grading**

End of Q1 10/18/19

**Semester 1 final grading**

End of S1 12/20/19

Teacher updates grades in Gradebook 01/07/20 10:00 p.m.

Office loads grades from Gradebook to RC 01/07/20 11:00 p.m.

Teacher verifies grades in RC/click save 01/08/20 5:00 p.m.

CEC turns on RC in HAC 01/11/20 12:00 p.m.

**Semester 2 progress grading**

End of Q3 03/13/20

**Semester 2 final grading for seniors ONLY (Based on Seniors’ Last Day 5/19/20)**

**Senior failure notices to School Counselors 05/20/20 8:00 a.m.**

Sr grades updated in Gradebook 05/21/20 10:00 p.m.

Office loads senior grades from Gradebook to RC 05/21/20 11:00 p.m.

Teachers verify grades in RC/click save 05/22/20 5:00 p.m.

**Semester 2 final grading**

End of S2 05/28/20

Teacher updates grades in Gradebook 05/28/20 10:00 p.m.

Office loads grades from Gradebook to RC 05/28/20 11:00 p.m.

Teacher verifies grades in RC/click save 05/29/20 prior to checkout (DC verification)

CEC turns on RC in HAC 06/06/20 12:00 p.m.

**GRADES MUST BE REVIEWED AND FINALIZED IN eSCHOOL PRIOR TO CHECKOUT**

Rev 07/09/19