

Student Growth Module in Mastery Manager

Login to Mastery Manager

Click on the **Reports** tab

Click Student Growth Report (last one on the list under Multi-Assessment Reports)

Click **New Report**

A new window will pop up. Complete each field including Year and Semester - **Save changes**.

Last Name, First Name - Course - Year

Choose points or % for the Target

Name: Fay, Liz_English 3_15-16
Year: 2015-2016
Target Type: points
Term: Semester 1
Buttons: Close, Save changes

Pre Tests

Click on your SLO Pre-Test Title

Growth

Check the specific Class section(s) you will be using for your SLO

*(Optional) Check the box next to **Select Questions by standard** if you are assessing all questions tagged with a particular standard.

Scroll down to view the pre-test results

Click the **Graph** tab to see data arranged in a bar graph

Click on **New Cluster** to begin clustering students

A new window will pop-up. Enter all fields and **Save changes**

Repeat steps to add additional clusters

Cluster Name: 1
Color: [Orange]
Upper Cutscore: 13
Lower Cutscore: 0
Target Score: 20
Buttons: Close, Save changes

Post Test

After you give the Post-Test

Click on the **Reports** tab

Click Student Growth Report

Click on the appropriate report name (Should be only one the first time, after that all of your SLO's will be listed...don't choose New Report)

Click on **Post Tests** in the sub-menu

Click on the Post Test title (Either the stand-alone post-test or the final exam that contains the post-test questions)

Keep boxes checked for all questions that you wish to be included in SLO calculations.

Uncheck any questions that are not part of the post-test (if you have questions embedded in a longer final exam).

Click Save

Include Question(s):	Question	Answer	Weight
<input checked="" type="checkbox"/>	1	D	1
<input checked="" type="checkbox"/>	2	D	1
<input checked="" type="checkbox"/>	3	B	1
<input checked="" type="checkbox"/>	4	D	1
<input checked="" type="checkbox"/>	5	C	1
<input checked="" type="checkbox"/>	6	C	1
<input checked="" type="checkbox"/>	7	C	1
<input checked="" type="checkbox"/>	8	B	1
<input checked="" type="checkbox"/>	9	B	1
<input checked="" type="checkbox"/>	10	D	1

Exemptions

Check all students who are exempt from the SLO due to insufficient attendance

Result

Click **Result** in the sub-menu

You can print results or click on **CSV** to export to Excel.

If your pre-test is not in Mastery Manager and you now want to move it into MM. Also works well if you used Rubrics!

Before completing any of the previous steps you'll need to create a "test" that holds the results of your pre-test.

- Click on Assessment, and then "Create an Assessment"
- Give the test a name like "Luke Wigtil – PreTest – SLO 2015-16"
- Number of Multiple Choice = 0
- Number of Performance Events = 1
- Highlight the class sections that are in your Pre-Test ... Then SAVE
- Then click on "Weights"

[Properties | Sharing | **Weights** | Standards | Sections | Duplicate | Answer Key / Layout | Versions | View Setup | S

Weights Deductions

Summary

0 multiple choice: 0 points
1 performance events: 25 points

1 total questions: 25 points

Group Change

Evenly distribute pts from question 1 to 1 **Distribute**
OR
Assign pts to each question from 1 to 1 **Assign**

1	<input type="text" value="25"/>	pts, starting at <input type="text" value="0"/>	with increment: <input type="text" value="1"/>	Cu
	ort description <input type="text"/>			
	ng description <input type="text"/>			

Then enter the number of questions on the pretest in the box shown and then click save.

- Then Click on "Input", and select the class for which you want to enter grades.
- Go through each student, pull down to the points they received on the actual pre-test.
- Then select "Process results".
- Then repeat for each class you have results for.

Once you've completed this you can start the process using this test as your pre-test. For the post test, either use MM to create a Post-Test or use this same procedure to transfer data over into a "Post-Test" that represents your results.